

# 4G Wireless Router provided under DfE scheme: User Guidance v4



## General

- You have been provided with a 4G router on loan. Please read and note the points below.
- Please retain the original box in case it is needed.
- The 4G router package comes with a capped data allowance (currently 20Gb per month). Central Government are currently meeting the monthly costs of this.
- **Once the monthly data allowance is used up you will no longer be able to access the internet, so please use the device carefully to avoid running out of data. Users are expected to take care to ensure sufficient data is available to them to undertake the remote learning offered by their school (e.g. by not using the 4G unit excessively for other purposes).**
- It is suggested that you only use this 4G unit for laptops provided under this scheme and do not share the WiFi password with users of other devices. Note that video content uses significantly more data than other types of use. You can set the WiFi connection as a 'metered connection' on your Windows laptop to help you monitor the data used.
- The SIM card inside the router is locked to this device and cannot be used in any other device – the SIM card will be barred if this is detected.

## In the box

- In the box, you'll find a:
  - quick start guide
  - MiFi Router
  - battery
  - micro-USB charging cable



## Getting started

1. Gently remove the back cover.



2. Take a note of the SSID and the WiFi key on the label, you'll need this to get online.



3. Insert the battery and replace the back cover.



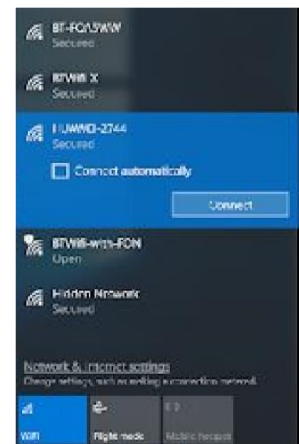
4. Turn the router on, using the button on the top-left.



- The lights will change colour while it is starting up, they'll go from green to red and back to green – then the router is ready to use.



- On your laptop or tablet, select the WiFi network – this is the SSID you noted earlier – and click **Connect**.
- Tick the box that says “Connect automatically” so that your device will always connect to the router when it is turned on.



- Enter the **Wifi Key** you noted down earlier and click Next



- You should now be online.

## Charging your router

- Connect the micro-USB charging cable included into the micro-USB port on the bottom of the device and connect the other end to any USB charger.

## Getting support with your router

If you have any problems with your router, you should contact

### Waterman Solutions

[support@watermansolutions.co.uk](mailto:support@watermansolutions.co.uk)

or

0118 324 1133 during office hours 8:30am – 5:30 pm Monday to Friday.

Schools or families that have received devices can make use of this support service, but will need to provide the IMEI number of the router so that Waterman Solutions know it is a genuine request. The IMEI number can be found inside the router case under the battery or on the original box.

## Additional guidance and updates

- A webpage with additional guidance is available on the Wokingham Schools Hub here: <https://wsh.wokingham.gov.uk/dfc-laptops-scheme/>

## Staying safe online

- Your 4G wireless router uses a filtering system that blocks some inappropriate content and limits searching to the 'Safe Search' supported by popular search engines. The router is also set up to comply with privacy and human rights legislation.
- If you're blocked from viewing something you think you need for your work or wellbeing, get in touch with your school or the support provider above.
- If you're worried that your child is accessing harmful content on any device, visit this web page to see support and advice:
  - <https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid19#communicating-with-parents-carers-and-pupils>
- If a child is worried or needs support, they can call Childline (0800 1111), download their 'For Me' app or visit the website: <https://www.childline.org.uk/>

# DfE /WBC loan scheme: Handover agreement form

## Main details

Young person:	
Parent/carer:	
Date of handover:	
Device:	
Device Serial Number:	
Any additional equipment provided	

## Agreements

**Parent/carer** – I confirm that the equipment has been handed over. I understand that this device is on loan. I have read the guidance document and agree to follow the instructions provided.

Signature:	
------------	--

**Young person** – I agree to look after the device and to use it safely and responsibly.

Signature of young person:	
----------------------------	--