

DEMOCRATIC SERVICES

Service	Service Overview / Option	Service Type	Price	Comment
School Exclusion Reviews	Exclusion Review Hearing – full administration and clerking service for individual School Exclusion Reviews (excludes costs for clerking the exclusion review hearing; legal representation; or an SEN Expert if required)	PAYG	£850 per exclusion	Signing up to this service gives agreement to all the charges listed, which will only be levied as necessary.
	Clerking Exclusion Review Hearings		£28 per hr or part thereof	
	Legal Representative to advise the panel		£116 per hr or part thereof	
	SEN Expert		On request	
	Reviews withdrawn or settled at any stage of the process		Cost is dependent on which stage in the process withdrawal notification is received	
	Interpreter or Signing Services		Actual cost + £11 admin.	
	Responses to the Education Funding Agency <i>(There will be an additional charge if the complaint to the EFA leads to a re-hearing of a review)</i>		£48 (additional charge of £26 per hr if collation takes longer than 2hrs)	
School Admission Appeals	Appeals Heard	PAYG	£163 per appeal	Signing up to this service gives agreement to all the charges listed, which will only be levied as necessary.
	Appeals withdrawn or settled up to 7 working days prior to the appeal		£48 per appeal	
	Interpreter or Signing Services		Actual Cost + £11 admin.	
	Responses to the Education Funding Agency <i>(There will be an additional charge if the complaint to the EFA leads to a re-hearing of a review)</i>		£48 (additional charge of £26 per hr if collation takes longer than 2hrs)	

Private: Information that contains a small amount of sensitive data which is essential to communicate with an individual but doesn't require to be sent via secure methods.