

POLICY AND SCHOOLS – EVOLVE a web-based system for managing the details of school trips and other activities

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Overview

Evolve provides a web-based recording system for the planning and management of educational visits, extra-curricular activities, other activities in Learning Outside the Classroom (LOtC), Offsite Visits and trips. It's developed in collaboration with Local Authorities and Academy Trusts and is recognised by Ofsted as a tool to effectively support the activity planning and review process. Academies purchasing Evolve membership through the local authority will have access to the local authority specialist advisor, local guidance, support and monitoring.

Core Provision

There is no Core Provision - Academies buying into Evolve through the local authority gain full access to the Council's monitoring and support arrangements, its local guidance, specialist advisor and wider support or advice from other council specialists to enhance planning and the management of activities. Alternatively Academies may purchase separate stand-alone subscription to Evolve and make separate arrangements for appropriate specialist advice.

Additional Chargeable Provision

DESCRIPTION	COST PER UNIT
Direct access to specialist Offsite Advice, by telephone/email provided by an advisor accredited with the Outdoor Education Advisor Panel (OEAP). "Evolve " system subscription: School account and unlimited staff user accounts at www.wokinghamvisits.org.uk	£300 Primary Schools
Local authority 'helpdesk' system administration assistance, available to users as appropriate by phone/email or from within the Evolve system. Introduction to Evolve courses (for key users - EVCs, Head teachers/Senior Leaders, Administrative staff.	£870 Secondary Schools
Training courses for Education Visit Coordinators (Health and Safety management of school trips and a suite of further training opportunity programs are available).	Individual charges for courses